

ANTIETAM SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: POLICY MANUAL
ACCESS

ADOPTED: February 24, 1997

REVISED: March 28, 2011

007. POLICY MANUAL ACCESS

The Board desires to make this Manual of Policies and Procedures a useful guide for all directors of the Board, the administration of this district, all personnel employed by the Board, the students of the district, and all members of the community.

Therefore, copies of this manual shall be given to the following:

- a. All Directors of the Board.
- b. Superintendent.
- c. Secretary to the Board.
- d. Business Manager.
- e. Building principals.
- f. Board solicitor.

Section 1. Authority

The Board adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as a resource for district administrators and employees, students, parents/guardians, residents and community members.

The Board Policy Manual shall be published and maintained on the district's web site.

The Board Policy Manual shall be considered a public record. A copy of the policy manual shall be maintained in the administration office and shall be available for inspection and access by citizens during regular office hours.

SC 407, 510
Pol. 003

65 P.S.
Sec. 67.701
Pol. 801

<p>Pol. 003</p>	<p>The Superintendent or designee shall maintain an orderly plan for the promulgation of policies to students, parents/guardians and staff who are affected by them and shall provide easy accessibility to an up-to-date Policy Manual.</p> <p>The Superintendent or designee shall be responsible to review existing policy in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain the Board Policy Manual in a current status.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 407, 510</p> <p>Right-to-Know Law – 65 P.S. Sec. 67.101 et seq.</p> <p>Board Policy – 003, 801</p>
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