

Antietam School District
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To the Parents of all Primary, Elementary, Middle and Senior High School Students:

Re: Antietam School District's Point of Sale Cafeteria System

Below are some pointers on how the District's point of sale system operates. If you have any questions regarding the lunch system, please call Cynthia Jaromnak, Director of Food Service at (610) 779-2606, ext 122 or email her at cjaromnak@antietamsd.org.

ID Numbers

Upon registration all children are assigned an ID number, which they will retain until graduation. All children will receive an ID badge/card. All students will scan the ID badges/cards at the cash register. Primary/Elementary teachers will retain the badges/cards of their students throughout the day. MSHS students **MUST** have their student ID card with them in the lunch line in order to purchase meals. Any student that does not have their ID card will be sent to the office and will receive detention after the third time. In addition to detention, the student will receive an alternative meal.

Assistance will be provided at the cash registers of both school buildings for new students.

Deposits made at School

All deposits into the system should be brought in a sealed envelope with the child's full name and the amount of the deposit **clearly printed** on the outside of the envelope. Checks should be made out to Antietam School District Cafeteria Fund. Deposit envelopes must be put into the lockbox located in the cafeteria before school starts or during the lunch period. Deposits **cannot** be taken in the food line due to time constraints.

Primary students are **not** permitted to have money in the lunch line. All money **must** be placed in a sealed envelope (**clearly labeled**) and deposited before school in the black drop-box in the office.

E-Funds for School Deposits (Online Deposits)

E-Funds for Schools is accessible through our website at www.antietamsd.org

All payments/deposits made online before 9:00 am Mon-Fri, will be credited to the student's LunchBox Account by noon that same day. If a payment/deposit is made online after 9:00am, it will not be credited to the student's LunchBox Account until the following day.

Borrowing

Students with a zero (0) balance may **ONLY** charge regular meals. **NO** snack milk, packer's milk, extras or ala-carte food items purchases will be permitted. Each student has a maximum charge limit of negative ten dollars (\$10.00). **Grades K-3:** If a student reaches a negative ten dollars (\$10.00) and no deposit/payment is received, the student will not be permitted to participate in the regular meal program. Instead, the student will receive an alternative meal in accordance with the NSLP guidelines, until money is received on the account. At this time a meeting between parent(s)/guardian(s) and building principal will be arranged.

Grades 4-12: If a student reaches a negative ten dollars (\$10.00) and no deposit/payment is received, the student will not be permitted to participate in the regular meal program. At this time a meeting between parent(s)/guardian(s) and building principal will be arranged.

Failure to pay any outstanding balances will result in civil action by the district.

Balances

It is the parent's responsibility to keep track of their child's LunchBox Account balance. All balances at the end of the school year will remain in your child's account for use the next school year. The cashier can tell your child/children their balances while purchasing their meal. All sixth grade student information and balances will be transferred to the Middle-Senior High School.

Grades 2-12: When an account reaches a balance of \$5.00 or less, your child will be offered a notice by the cashier requesting a deposit be made.

Grades K-1: Primary Center student ID cards are processed after the child has gone through the meal line. Due to this and time constrictions, notices will only be issued on Monday, Wednesday & Friday and returned to the student's homeroom teacher along with their ID card box to be sent home.